

## The Barrhaven United Church Mission Statement

Following Jesus Christ, our mission is to offer compassion and love to those in need, to welcome newcomers into our community, and to help people grow in their relationship with God.

### Congregational Covenants

Twenty-four members of the congregation drew up the following covenants (promises), which they have agreed to follow. Others in the congregation are encouraged to do likewise.

The following covenants are made by us within the confines of the United Church of Canada and as followers of Jesus Christ:

#### † *Open & Total Communications*

1. We promise to continuously communicate the work of the Church, including recognizing the volunteers and staff currently responsible for carrying out that work.

#### † *Willingness and Ability to Resolve Conflicts*

2. We promise to resolve conflict in a sensitive and Christ like manner.

#### † *Tolerance/Respect/Acceptance*

3. We promise to practice tolerance, to respect and accept diversity, and to listen openly to all points of view.
4. We promise to discuss facts and not engage in hearsay.

#### † *Decision Making Process*

5. We promise to include other members of the congregation in the decision-making process as often as is practicable and to ask for God's guidance at all times.
6. We promise to encourage new persons, and the existing congregation, to participate in the life and work of the Church.

# BARRHAVEN UNITED CHURCH 2010 ANNUAL REPORT

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**Barrhaven United Church  
Annual Congregational Meeting  
Sunday 28 February 2010**

1. **Opening** – The meeting was held following the morning worship service in the sanctuary and was called to order at 10:50 a.m. with 78 people in attendance. The meeting was chaired by Brian Evans, Vice-Chair of Council. After giving some introductory remarks, Brian called on Rev. Melanson to lead the congregation in prayer.
  
2. **Motion 1: - To approve the agenda.** (By-Law 112 UCC)  
**Moved** by Gord Crumpler and **seconded** by Marlene Walker - **Carried**
  
3. **Motion 2: - Extending the right to vote to Adherents.** (By-Law 113 UCC)  
**Moved** by Doug Collins and **seconded** by Mavis Mason - **Carried**
  
4. **Motion 3: - To approve the minutes of the Annual Congregational Meeting Of 8 March 2009.**  
  
**Moved** by Cathy Murphy and **seconded** by Jim Russill - **Carried**
  
5. **Acceptance Of Committee Reports** – Before the motion to accept the yearly committee reports was put forward, Brian informed the congregation that Jesse Root, the Youth Group Co-Ordinator, asked to have his name withdrawn from the Youth Group report since the report had been modified from the original way it had been written. Jesse announced that anyone who would like to view the original report would be free to do so.  
**Motion 4: - To receive the annual committee reports and reports from the Minister, the Chair Of Church Council and from the ad hoc committees.**  
**Moved** by Derek Uttley and **seconded** by Daniel Brooks - **Carried**
  
6. **Overview Of The Past Year** – Brian reviewed some of the church events, accomplishments and goals of the church committees. These included ....
  - Remembering those lost during the past year through death.
  - Our Pastoral Care team has been visiting shut-ins and hospitalized patients.
  - Our church has vigorously supported M & S endeavours including the 15 local/global ministries, and supporting 2 foster children and the Canadian Food Grains project.
  - Thanks were extended to the JNAC and Search Committees for their work resulting in a seamless transition of ministry in our church.
  - Jesse Root and Laura Scharzkopf were instrumental in our successful participation in the Lion's Club Christmas parade.
  - Margie Ann McDonald led various study groups and helped out with the Youth Group.
  - Everyone appreciated the gift of music our church had during the year which included 2 cantatas - one for Christmas and the other for Easter.
  - The Church's strategic plan will be reviewed and updated.
  - It is hoped that our church will produce another pictorial directory.  
  - A fund-raising campaign will be launched for funds to cover upcoming facilities' capital expenditures.
  - Thanks was extended by Jim Russill for the support given by our youth for the Haitian disaster.
  - Sharon Hughes on behalf of the congregation, thanked our Office Administrator, Deanna Pelchat, for her outstanding services she has rendered to our church over the past year.

7. **2009 Budget Report** – Neil Smith noted the following:
- The 2009 tax receipts are now available.
  - Our capital reserve fund ended the year with a surplus.
  - Revenues for the year were up slightly.
  - Operating expenses were up.
  - Fortunately, there were no moving expenses involved in the hiring of our new minister, Rev. Maggie Melanson.
8. **Capital Projects Fundraising Campaign** – Howard Godby, Chair of Stewardship, noted the following:
- Our church is now 17 years old and we do not have a large reserve fund.
  - Over the next two years, we will need \$160,000 over and above the regular givings to pay for projected capital repairs.
  - Already, our church Council has pledged \$36,000 towards this venture.
  - Pledge forms will be given out to the congregation to be filled out and returned by 31 March 2010. Payment may be made by cash, cheque, credit-card or by PAR. Tax receipts will be distributed for all donations.
9. **2010 Proposed Budget.** – Neil Smith noted the following:
- Mission & Services is budgeted at \$14,000, but will be what-ever people want to give.
  - The roof repair of \$ 52,000 was covered by the cash-on-hand.
  - The Food-Cupboard involves no expense for the church and their assets are expressed as church assets.
  - Derek Uttley expressed concern over the security of the instrument fund, but he was assured the fund was safe and would not disappear into some other line item.
  - Jesse Root stated that it is important for the Youth Group to have a budget in order for the group to effectively move forward. Brian suggested that Jesse should be invited to present a budget to Council. Mercy Kennedy observed that if the Youth Group needs money, it should raise the money itself. This was warmly applauded.

**Motion 5: – To accept and approve the budget for 2010.**

**Moved** by George Kennedy and **seconded** by Derek Uttley

1 abstention

**Carried**

9. **Nominations Committee.** – Doug Collins, Chair of the Nominations Committee presented the following .....
- **Chair Of Council** – Brian Evans.  
**Motion 6: – Moved - Bob Tate & Seconded by Derek Uttley - Carried**
  - **Secretary Of Council** – Nancy Henry  
**Motion 7: – Moved - Karen Collins & Seconded By Marlene Walker – Carried**
  - **Chair Of Finance** – Barry Finlay  
**Motion 8: -- Moved - Brian Skinner & Seconded By Gord Crumpler – Carried**
  - **Treasurer** – Joanne Best-Roberts  
**Motion 9: – Moved – Heather Chang & Seconded By Bob Tate – Carried**
  - **Chair Of Outreach** – Bonnie Dillon  
**Motion 10: – Moved – Marlene Walker & Seconded By Bob Tate – Carried**

- **Chair Of Worship** – Lorna Sukey  
**Motion 11:** – **Moved** – George Kennedy & Seconded By Shirl Kennedy – **Carried**
  
- **Chair Of Stewardship** – Howard Godby  
**Motion 12:** – **Moved** - Gord Crumpler & **Seconded** by Heather Chang – **Carried**
  
- **Envelope Secretary** – Debbie Renaud  
**Motion 13:** – **Moved** - Carrie Webb & **Seconded** by Derek Uttley - **Carried**

**Positions Not Yet Filled**

- Chair Of Christian Education
- Sunday School Superintendent
- Chair Of Membership & Visitation
- Pay Master Position
- Social
- Chair Of Nominations Committee

10. **Motion 14:** - **To empower the church Council to conduct the day-to-day business of the church on behalf of the congregation, and to take whatever action is needed on behalf of the members until the next Congregational Meeting is called in accordance with By-Laws 110, 111, and 112.**

**Moved** by Doug Collins and **seconded** by Pamela Manson - **Carried**

11. The meeting closed in prayer led by Rev. Melanson.

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Brian Evans – Council Vice Chair

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Bruce McCalla - Secretary

## Minister's 2010 Annual Report

Our ever efficient Office Administrator, Deanna Pelchat, has reminded all of us that the time is now to 'get those contributions in for the Annual Report'! With our Annual Congregation Meeting coming up in mid-February, this first week of January is a good time to reflect on the year just past.

It is a tired cliché to say "I don't know where the year went!", but truer words were never spoken. Having had our first year together, I believe we have come to know each other as a committed and hard-working part of the body of Christ.

As I look back on my report from 2009, I am pleased to say that a cherished dream has come to pass. Our children and youth are more visibly engaged in the life of Barrhaven United Church through such contributions as supporting the devastation in Haiti (January 2010) by offering cookies for sale during coffee time, taking a more noticeable role in worship with assisting and serving during the Communion liturgy (from Worldwide Communion Sunday in October on), their work in the annual Barrhaven Santa Claus parade, and in leading the four o'clock Christmas Eve service. As Chair of Ministry and Personnel, Marlene Walker commented after Children's Sunday last November, our youth and youngsters remind us that they are not just the leaders of the future, but the leaders of the present. During the Children's Time portion of our worship service, I continue to delight in what the children have to teach us all in their observations of the worship theme of the week. Just last Sunday, after gamely following the Star-Bearer throughout the sanctuary in search of the infant Jesus, they helped me create the Prayers of the People 'on the fly' from prayers for the new year written by members of the congregation. New to the sanctuary is the Sunshine Corner, created by Margie Ann MacDonald, with colouring materials and stickers for youngsters wanting to be near their caregivers during worship. It's placement in the sanctuary indicates our desire to tell parents that even the very young are welcome.

Continuing on this theme of the engagement of young people, in conversation with Youth Leader, Fiona Smith, we are now creating a roster for Call to Worship where the youth group members sign themselves up rather than wait for the Minister to call them. Also: a preliminary meeting was held last November about increasing the role of our youth in different styles of music in worship. This spring, I anticipate some early experimentation with non-traditional Christian music from our youth. I delight in the diversity of talents and ways to express faith that our young people bring to this community.

2010 has also been a year of changes and departures. Some wonderful friends have moved away; others have passed away. I have been privileged to officiate at one funeral and four memorial services in 2010. As we mourn the absence of loved ones, we also give thanks that our God walks with all who grieve through the loving community here at Barrhaven United Church.

This year has also seen new members and adherents join us – some most recently tracking us down through our re-designed web site. I would be remiss not to mention the new arrivals and celebrations through marriages and baptisms that took place in 2010. I was not surprised to see the most recent printing of our church list of names and phone numbers showing two hundred and fifty three active households under our care as of November 2010.

We certainly are a congregation that is not standing still! I believe that this new year will hold several challenges for us. One is to systematically review our strategic plan that was created six years ago. Another is to re-examine our church structure and committees. Like congregations throughout our country, we struggle to run committees, do fundraising and stewardship work, and complete projects mostly through the efforts of volunteers. How do we address Christ's work joyfully and with a generous spirit? How do we care for each other so we are not over-burdened in the process? Is God calling us to explore new initiatives? Is God calling us to let go of traditions that have long been a part of how we see ourselves? Answers to these questions are complex and workable responses are frequently written in the language of change...change in what we do, and change in how we do it. Yet, we have been blessed with creativity, talent, and initiative.

Ministry is a calling not only of clergy, but of communities of Christians working together. The service that I offer to Christ and to you is but a part of the service of our staff: Deanna, Barb, Sara, Margie Ann, Fiona and all the members of our Council. We go forward in worship, in play, and in work as the people God calls us to be in this place and in this time. Blessings to one and all as we embark on a brand new year.

Respectfully submitted,

Maggie Melanson (Rev.)  
Minister

## Chair of Council 2010 Annual Report

This report represents the mid point of my term as the Chair of Council and presents an opportune time to both reflect on the efforts, accomplishments and challenges of the past year as well as to share my aspirations for the year to come.

It is very much an honour and a privilege to have been granted the opportunity to serve the congregation as the Chair of Council at Barrhaven United Church. The past year has presented many learning moments as well as moments of profound joy.

As several hymns pronounce, God's work takes many hands. It is clear to me that the contributions made of time, talent and financial giving by members of the congregation provide true testament to the "called to worship, sent to serve" belief that is the tie that binds us all.

The year 2010 could be defined by the year in which we received strong spiritual, inspirational and energetic worship leadership from Reverend Melanson, truly amazing and equally inspirational music from the choir throughout the year highlighted by the Cantata's at Easter and Christmas and a long term investment by the Congregation to our facilities through the Capital Fund Raising Campaign. We owe a tremendous debt of gratitude to Howard Godby from Stewardship, Brian Skinner from facilities and to all those who were able to contribute, no matter what the amount, to ensure our facilities will continue to serve our members and our community in the years to come.

It was a year in which Barrhaven United Church also demonstrated its caring and outreach at an unprecedented level. From the Barrhaven Food Cupboard, to United Church Mission and Service, to reconciliation through Project of Heart, to those whose lives were forever changed in Haiti and Pakistan disasters, Barrhaven United Church reached out to many.

The year also saw Council identify the youth as a priority focus. Fiona Smith has proven to be a truly gifted leader and the increased profile and the involvement of the youth and young adults in worship services is one of the many positives to continue to build on.

But it was also a year of missed opportunities. Council began the year with vacancies for the Chairs of several Committees including Christian Education, Membership and Visitation as well as a Vice-Chair of Council. Over the course of the year, the positions of Chair of Marketing and Communication, the Chair of Facilities and Treasurer also became vacant.

I am extremely grateful to Eileen Proulx and Kendra Preston-Brooks, the Sunday School co-superintendents and those various Committee members who offered of themselves to represent their Committees at Council on a rotational basis. God bless you all. It is my sincere hope that others will feel the spirit and heed the call to serve as a Committee Chair in 2011.

It is my earnest desire in my last year as Council Chair to work with the Committee Chairs to review and renew our strategic vision, to provide a strong and stable foundation for advancing adult Christian Education in accordance with members' interests, to further the investments made in our youth program and to raise the visibility of Barrhaven United Church as a welcoming, caring fellowship defined by its Christian worship and outreach.

Respectfully submitted,

Brian Evans  
Chair of Council

## Congregational Designated Minister's 2010 Annual Report

2010 began with my providing leadership for the study on Paul called *Eclipsing Empire* from the 'Living the Questions' series. We began the study in January and continued through March with 13 people in attendance. In January, I also offered the *Bible Basics* course for four sessions with 12 attending.

In March, April and May folks met to study the books of *Ruth*, *Esther* and *The Song of Songs* from the series *Uppity Women of the Bible* also from 'Living the Questions' programs. These sessions were well attended with an average of 10 people per week. In the fall I co-lead the first segment of *Living the Questions 2* with Rev. Maggie Melanson. Eighteen people registered in September and the discussion was lively and interesting each week.

My involvement at Barrhaven United includes working with the Sunday School. In the spring I provided biblical background to enrich the curriculum in use. With the help of Rev. Martin Carnahan, I led a session for the children of the Junior Sunday School classes on the practice and meaning of Communion and Baptism. The program was later repeated for the senior Sunday School class. It is hoped that when our children and teens participate in communion and observe baptism there will be an understanding of and appreciation for the meaning of the sacraments. In September the Sunday School adopted a new curriculum called "Spark". Less involvement was required by me for this program and it has been running smoothly under the very capable leadership of Eileen Proulx, Kendra Brooks and LaVonne Venables.

My assistance with worship has decreased this fall due to a desire to widen the leadership circle and include folks with different gifts and perspectives, particularly with respect to Children's Time. This has resulted in rich experiences for our children as they learn in concrete ways that all of us have gifts to share. A highlight of the year for me was working with Fiona Smith and the Youth Group to offer "Come to Bethlehem" a Christmas Eve service especially for young children.

In the spring Ottawa Presbytery approved my status as a Designated Lay Minister. The title will become official once I am employed in that capacity. This year I became a grandmother twice as both of our children were blessed with new babies. I am grateful to the Ministry and Personnel Committee and the Council for their understanding as they adjusted my work load so that I could be available to help our family.

Barrhaven United Church is blessed to have Rev. Melanson as its spiritual leader. Deanna, Barb, Sara and Fiona grace us with their many gifts and the congregation reflects this leadership in its inspirational worship, outreach and presence among those in need. It is a privilege to be a part of the BUC community.

Respectfully submitted,

Margie Ann MacDonald  
Congregational Designated Minister

## **Christian Education** **2010 Annual Report**

Christian Education took place this year thanks to the efforts of several key individuals and many volunteers. Although this Committee did not have a Chairperson, Eileen Proulx and Kendra Brooks ably completed their time as Sunday School Superintendants assisted by both youth and adults on a rotational basis. Fiona Smith's report covers the learning activities of our youth group; also in this report Margie Ann MacDonald's efforts in leading adult study groups details the day and evening sessions that deepened both faith and community here at Barrhaven United.

## **BUC Book Club** **2010 Annual Report**

Once again Book Club members travelled the world and gained insight into historical world events and the resilience of the human spirit. We witnessed the brutality and degradation that one race can inflict upon itself and onto others, beginning in ancient times and continuing through the ages. We glimpsed the sad reality behind an iconic Canadian author who wrote of simpler times. We tried to understand the complexities of war through the eyes of those thrown into the midst of conflicts that were not of their own making. We dabbled in the magical world of alchemy, experienced the harsh reality of the 19<sup>th</sup> century Chinese peasant farmer, and believed in 'the Power of One'.

In 2010, we chose the following books:

The Book of Negroes by Lawrence Hill

The Cellist of Sarajevo by Steven Galloway

The Good Earth by Pearl Buck

Lucy Maud Montgomery: the Gift of Wings by Mary Henley Rubio

The Assassin's Song by M.G. Vassanji

The Power of One by Bryce Courtenay

The Source by James Michener

The Wolsenburg Clock by Jay Ruzesky

Mister Pip by Lloyd Jones

Members for 2010 included: Margaret & Roy Abraham, Norma Baker, Elaine Best, Marilyn Cameron, Glenys Carnahan, Roxanne Delmage, Pat Gumbs, Debbie James, Ann MacGillivray, Lorna Miles, Eileen Parent, Joan Russill, Sara Surjadinata, Jean Theedom, June Uttley, Marlene Walker, and Mary Walker-Smith.

Thank you again to all of the members who continue to make the Book Club fun and thought-provoking. The members share a love of reading and love to share in discussion and it is this combination that gives us such a dynamic and enjoyable group!

We typically meet the third Tuesday of the month at 9:30 a.m. in the Music Room (except for July and August). Please join us for one or two or all of the meetings.

Respectfully submitted,

Wenda Martinho  
Book Club Coordinator

## Sunday School 2010 Annual Report

The Sunday school chose a new curriculum in the same rotational format to use this year called SPARK. It is based on favorite Bible stories and incorporates reading from the bible in each Sunday's lesson. The Sunday school purchased the story Bibles for the children to use and took orders from families and other members of the congregation who wanted their own. The "Creation story" and "Baby Moses" were covered in the fall term. We have had a small but regular turnout of children each week and have had Lavonne Venables step forward to offer biweekly sessions to our grade 6,7,8 class. She would love to share this duty with another volunteer to offer a weekly class to the young people. If you are interested please contact her or the superintendents.

We hope you enjoyed our Christmas pageant presentation on Dec 12. "Matt and Lucy's Version Birth" and maybe learned something too about the familiar nativity story. Our small group worked hard and we want to thank those who helped out at the last minute to reinforce our ranks.

We are beginning the new year with the story of "John the Baptist" and will be learning about the "Disciples" in February. Watch for our Cinnamon bun fundraiser for our foster child to follow in March. Teacher recruitment is ongoing. We need parents and other adults to help us provide guidance during Sunday school as well as teens to assist in the classes. We supply everything you need for a 4 Sunday commitment. You teach the same lesson each week to a different age group. Please join us. Your Sunday school superintendents Eileen Proulx (613 823 3476) and Kendra Preston Brooks (613 825 ) This is our last session of the three year term as Sunday school superintendents, we will be finished in June and anyone interested in finding out more about the duties please ask .

Respectfully submitted,

Eileen Proulx & Kendra Preston-Brooks  
Sunday School Co-Superintendents

## **Vacation Bible School** **2010 Annual Report**

During the week of August 9 to 13, the campers and volunteers went on a Cosmic Adventure Praising God on the Starship Galactic Praise. Each day, everyone attended the Opening and Closing Ceremonies. The campers rotated through Crafts, Sports, Bible Story Discovery Lab and Snacks in small groups. The week concluded with the Closing Celebration on Friday.

35 children ages 3-12 years old participated in this year's VBS. 12 About a third of the campers were from the surrounding community. VBS provided an opportunity for 22 youth to become involved to ensure VBS was a fun, safe and friendly event. In addition 12 adults took on key roles so that VBS ran smoothly. There was also generous support from the congregation for snacks.

This year's Mission Project raised \$112 for school supplies for Tanzania. Parents and staff gave favourable evaluations to our program. Once again, many thanks to all the staff and congregation members who made VBS possible this year.

Respectfully submitted,

Mary Walker-Smith  
VBS Coordinator

## **Youth Group** **2010 Annual Report**

This fall Sr. Youth Group (Grades 9-12) met Sundays from 6:30-8:30 pm and Jr. Youth Group met Wednesdays 6:30-8 pm weekly. Both group have an average of 10 members attending each meeting for a total of about 30 youth members. The youth have been involved in Worship planning (e.g. Thanksgiving, Worldwide Communion, Christmas Eve). The highlight of the year was, with help from Facilities and Marketing, designing, creating, and riding the Christmas Float in the Barrhaven Christmas Parade.

Respectfully submitted,

Fiona Smith  
Youth Leader

## Facilities Management Committee 2010 Annual Report

2010 was a year in which we were forced to generate considerable funds to bring about much-needed repairs and maintenance to our aging building. A fairly detailed report was compiled early in the year and, based upon this report, Howard Godby and the Stewardship Committee organized a very effective fund-raising campaign which enabled us to carry out all the more urgent repairs.

Most of the Admin Wing was re-carpeted in January, a new roof was installed in April, new kitchen counters in September and a new Admin Wing bathroom floor in October.

The Facilities Management Committee either co-ordinated or was actually involved in bringing about these repairs. The 2010 committee members are:

Michael Ashong	Gord Crumpler	Earl Hartwig
George Kennedy	Tom Kennedy	Paul Kutyma
Rannie MacDonald	Calum MacLeod	Peter Manson
John Miller	Steve Renaud	Neil Smith
	Brian Skinner (Chair)	

As always, the committee was effectively supported by Deanna Pelchat, our office administrator, who continues to manage the rentals of our property and who this year managed to exceed the budgeted amount of rental income by over \$10,000!

In addition to the fairly major repairs listed above, we also achieved the following:

Negotiated with Barrhaven Food Cupboard an agreement to meet all the expenses associated with the cost of operating the lift.

Spring and Fall Clean-up days, with BNPHI

Parking lot lines re-painted and 2 Handicapped spots identified.  
Landscaping at the Jockvale Road side of the building.

Landscaping in the sunken area beside the kitchen.

Replacement of broken and cracked tiles in the lobby.

Towards the end of the year, our well-worn lawn-mower chopped the weeds for the last time and Craig Delmage very generously donated a brand-new one. Thanks Craig.

In November, I made the decision to resign from the committee. This was done after much thought and with much regret. I enjoyed working with the men of the Facilities Committee and I greatly admire their dedication and hard work.

If I might be permitted a parting thought, it would be that I think it is time for the congregation and Council to seriously consider the engagement of someone to work in a custodial position at BUC. We budget about \$25,000 annually for cleaning and receive marginal service for that amount. At present we have no contract, the cleaning contractor works on a month-to-month basis. That amount would go a long way towards a salary for a reliable custodian who would take over cleaning and general repairs and be on call for emergencies. For your consideration.....

Respectfully submitted,

Brian Skinner  
Chair of Facilities

## Marketing & Communication 2010 Annual Report

The Marketing and Communications committee is tasked with the responsibility to inform, publicize and otherwise kept the congregation and community informed on the presence, programs and activities within our church. We do this by;

- Maintaining and updating on a weekly basis the information on the outdoor sign;
- Maintaining the BUC website;
- Producing the newsletter 3-4 times each year;
- Informing the congregation of events through posters and brochures;
- Publicizing to the community events through the newspapers, community sources and flyers;
- Creating and distributing media releases regarding church related events or announcements of a newsworthy nature.

The committee is currently composed by a hard working group of 7 members. It was chaired by Keith Campbell until April and afterward was lead on a rotating roster by committee members. Many thanks go to Keith and Jan Campbell for their leadership and energy prior to their departure to Alberta this year.

The committee was active this year with support given to publicize generally through the media, working with students from Algonquin College in producing a Marketing strategy document, producing a revamped BUC web site , initiating a contest for the design for a new BUC letterhead and logo.

Events that we assisted in marketing include the Fashion show in April, the Fish Fry in June, the Springfest, the Vacation Bible School, Fall Bazaar and the Santa Parade in November and a brochure highlighting all the Christmas activities. All these activities resulted in successful events.

The committee would like to continue and, if possible expand, the marketing efforts to provide more creative ways to have our presence highlighted to the community. We are always open to new ideas and initiatives that we could pursue to have BUC identified as a vibrant and outgoing part of our community. You don't have to be a member of the committee to suggest ways to make the community aware of our programs and services and, if desired, could be an active part of your pet project.

We would like to recognize the members of the committee for the considerable efforts that they made to make the year a success and to thank Keith Campbell, Jan Campbell, and Roxanne Delmage whom have moved on to other endeavours. We welcomed Ron Melanson, Kelly Harvey and Linda Baise to the committee this year.

Respectfully submitted,

Linda Baise, Diane Filby, Kelly Harvey, Ron Melanson, Laird Stewart, Cathy Stone, Brian Williamson

## Membership and Visitation 2010 Annual Report

2010 Budget: \$ 2700

During 2010, the position of Chair of Membership and Visitation remained vacant. Nevertheless, behind the scenes, many people continued to work to keep the broad scope of the M&V mandate functioning. It is hoped that a new chair will be found for 2011.

The purpose of the Membership and Visitation group is to welcome and promote a sense of community within the congregation. There are approximately 50 people who participate in this effort. They arrange refreshments following the service, Sunday morning greeters and information desk coverage, update the nametag board, maintain the Historic Roll of BUC, manage the Observer subscription list, and help update the church directory. We welcome new worshippers by telephone, the delivery of a welcome package, and a friendly greeting on Sunday mornings.

The Pastoral Care Team (PCT) members, all trained through the Ottawa Pastoral Care Training Program, and under the guidance of our Minister, seek to respond pastorally when a situation arises, and provides support to our minister in her pastoral visiting. A blue brochure is readily available in the church pews, that further explains the scope of the PCT. Team members in 2010 included, Jan Campbell, Nancy Big Canoe, Doug Collins, Karen Collins, Sandra Easton, Nancy Hazen, Mavis Mason, (coordinator) Melanie Macdonald, Cathy Murphy, Joan Russill, Brian Skinner, Jean Skinner, Elaine Silverthorn, Rev. Maggie Melanson. As several of these individuals have completed their two year commitment, we will be actively seeking new members in 2011. Our Benevolent Care coordinator, Karen Collins, oversees the caring practices of sending cards, ( thank you Sandra Lett) for celebration and sympathy, transportation to medical appointments, the Advent Senior's lunch and the delivery of lilies and poinsettias at Easter and Christmas.

2010 Membership and Visitation participants included: The Pastoral Care Team members listed above, Vicki Zinck, Glenys Carnahan, Eileen Parent, Lynn Clinton, Marlyn Henry, Karen Aylwin, Sandy and Christine Maveety, Sandra Lett, Thaddeus and Christina Yarney, Pam and Ross Manson, Richard and Jean Theedom, Lynn Simon, (coffee hour coordinator), Liz Nieman, Denise Platt, Chris Murray, Jean Rutherford, Jeff and Kelly Harvey, Norm and Norma Baker, Willy Baker, Jan and Keith Campbell, Lorraine Laporte, Lorna Miles, Jean and Richard Theedom, Karen Aylwin, Denise Platt, Debbie MacKeigan, Ruby Fournier, Mirabelle Ashong, Debbie McMillan.....

Dedicated Drivers included: June Uttley, Jane Schwarzkopf, Nancy Hazen, Bob & Nadine Tate, Blake McIntosh, Richard Theedom, Bruce McCalla, Brian Williamson, Karen Collins, Dorothy Pequegnat, Deborah Dore, Joe and Nell Kuiper, Rannie MacDonald, Mavis Mason, Martin Carnahan, Brian Skinner Marlene Walker, Lynn Judson, Elaine Silverthorn & Bob Gerard.

New Members of BUC in 2010 are: Ron Melanson, Dina Perera, Glenys Carnahan, Melanie Macdonald, Gladys Akyeampong, Beth Cumming, Yvon Villarceau, Rachel Bernie

2010 Achievements:

1. Welcomed approximately 21 new individuals/families to BUC.
2. Received 8 persons into full membership in Barrhaven United Church, either by confirmation, affirmation of faith, or transfer of membership. All names were entered in the Historic Roll.
3. Removed 2 names from the Historic Roll by virtue of transfer of membership.
4. Removed four names from the Historic Roll due to death – Shy Aitken, Peggy McIntyre, Dorothy Peacock, Debbie Middleton.
- 5.. Continued the practice of a light “Sunwich” Lunch after some services, in the fall and winter months.
- 6.. Offered support (PCT) at worship services provided at Carleton Lodge and Prince of Wales retirement facilities by Rev. Melanson, on several occasions.
- 7.. Continued the practice of introducing newcomers to the congregation to the United Church Observer magazine, with a complimentary yearlong subscription.
8. Purchased several new books for the church library, on topics related to caring concerns and the human condition.
9. PCT members attended education sessions on various topics related to pastoral care.
10. Welcomed one new person to the PCT and said good bye and thank you to three persons, who completed two years of commitment, and one who moved away.

Respectfully submitted,

Mavis Mason  
Past Chair of Membership and Visitation 2007 - 09

## Ministry & Personnel (M & P) Committee 2010 Annual Report

The year 2010 was the first full year with our new Minister, Reverend Maggie Melanson. It has been a busy year with new activities beginning and some processes changing. Reverend Melanson continues to bring her enthusiasm and energy to the challenging task of guiding the Barrhaven United Church congregation as we celebrate our faith and our mission locally and worldwide.

Margie Ann MacDonald effectively provide continuity and assistance to Reverend Melanson and leadership with the increasing interest in Adult Study Groups plus support to the Sunday School and Youth Groups. Margie Ann continues to do this within an 8 hour paid work week.

The Church Office continues to work efficiently under the professional and welcoming presence of Deanna Pelchat. So much of what occurs within BUC does start with a conversation with Deanna and somehow she keeps track of who represents the committee that should address the topic raised. During Deanna's summer vacation, the office was staffed by Linda Baise who confidently and diplomatically handled the issues during those weeks.

This past year, saw a change in our Youth Leadership. Jesse Root left us to explore options at the university and presbytery level. In his place we were very fortunate to welcome Fiona Smith as our new Youth Leader for Senior and Junior Youth Groups. Fiona quickly found herself at home with the youth since she had been an active member of the Youth Groups before she attended university. Fiona willingly stepped in to finish the spring term and then started September with both Youth Programs returning to their regular timeframe.

The M&P committee has also experienced changes as Mitch Kitagawa stepped down as Chair but continues to be a member of the M&P Committee. Debbie James has also stepped aside after many years on this committee as past Chair and active member. Thank you Debbie and Mitch for the time and skills you brought to the work of M&P and that you continue to share within our church community.

M&P has been fortunate in welcoming Andrew Fraser as a new member of this committee. I would like to thank the past members and current M&P team, Andrew, Mitch and Ann MacGillivray for their continued support and guidance.

Respectfully submitted,

Marlene Walker  
Chair of Ministry & Personnel

## Outreach Committee 2010 Annual Report

The congregation exceeded the **2010 M&S goal for the UCC of \$15,000** reaching over **\$16,000** from a number of sources – designated giving, thank offerings using the **Generosity Globe** on the last Sunday of the month and contributions to the **Unified Budget**. **Minutes for Mission** were presented on the second Sunday of each month. M&S themes were included in Children’s Time during Worship.

### Local/Global Designated Donations

**BUC’s local/global outreach** work and goal of **\$5,000** was supported through special offerings at **Easter, Thanksgiving and Christmas**. We were able to contribute to Multifaith Housing Initiative, the Canadian Food Grains Bank, Plan Canada-Water for Africa, Camp Kallala, the Barrhaven Food Cupboard, Adopt-A-Minefield, Friends of Hospice, Habitat for Humanity, Nelson House, the Ottawa Mission, Ottawa West End Community Chaplaincy (OWECC), Carlington Community Chaplaincy (CCC), Centre 507 and the Benevolent Fund. BUC outreach continues to support two Foster Children: one in Vietnam, supported by the Sunday School, and one in Romania.

### Gifts in Kind

Gifts in kind were presented to the OWECC, CCC and Centre 507 at the **White Gift Service** at which Rev. Robert Campbell, Chaplain of OWECC, provided an overview of the challenges facing marginalized communities. Money in lieu of gifts was also donated to these missions. Gifts in kind from church members were also delivered to the Cornerstone Emergency Shelter for Women and to the Odawa Friendship Centre. All gifts were greatly appreciated.

### Disaster Relief

This year has seen emergencies due to climate change in Haiti and Pakistan to which the congregation responded generously, providing support for the United Church’s role with its partners on the ground and receiving matching funds from the Federal Government.

### Social Justice Action

At a special service in September, Mary Collins, an overseas worker in Korea and Japan elaborated on the social justice issues experienced in those countries. At Thanksgiving, David Mayberry of the Canadian Food Grains Bank reminded us of the growing need for food globally due to climate change. Members of BUC also attended Israeli-Palestine, Afghanistan and Islamic information events as international issues and the diversity of our community grows in complexity.

In line with the United Church’s support for the Truth and Reconciliation Commission and its profiling of right relations with Aboriginal peoples, the Outreach and Youth Groups at BUC combined energy to undertake **Project of Heart** in November. This involved 30 participants, Aboriginal and non-Aboriginal, from different faith groups and churches in the area to commemorate the Aboriginal children who didn’t survive the Boy’s Industrial Residential School at Spanish ON. A petition was signed to urge the government to adopt the UN Declaration on the Rights of Indigenous Peoples and it was subsequently endorsed. BUC representation at the **Sisters in Spirit** commemoration, the ecumenical **Covenant Chain Conference**, the **3<sup>rd</sup> World Canada** documentary and **M&O Conference and Presbytery Right Relations** workshops helped build relationships with the Aboriginal community and generated greater understanding of Canadian Aboriginal justice issues.

**Housing and poverty** issues were supported by Mavis Mason and members of the congregation through **Multifaith Housing** events (walkathon, AGM and dinner), through **Put a Roof on Poverty** letter writing to politicians, and through presentations and information displays by local chaplaincies at coffee time.

In May 2010 several BUC members attended the **Living for the Earth** Workshop which included the UCC Moderator, Mardi Tindal. She endorsed the “Greening of Sacred Spaces” and “The Green Church Project” encouraging us all to take steps towards faithful living in creation.

### **Simply Social 55+**

This non-profit group was initiated in May and has a growing membership. It encourages monthly fellowship outings .

### **Other contributors to BUC Outreach**

The **Vacation Bible School** this past summer chose the Tanzanian school project led by Barry Finlay for their fundraiser and this will allow the purchase of some much needed items for the school. The **Youth Group** provided sandwiches for the Ottawa Mission. The **Sunday School** children prepared and sold cookies for the Haiti Campaign. Mercy Kennedy undertook the **Milk Bag Project** to crochet mats for Haitian families. Bruce McCalla has steadfastly coordinated the BUC **Blood Donor Clinics**.

### **Barrhaven Food Cupboard (BFC)**

The leadership of the Food Cupboard and space requirements in BUC are challenges that are being met by the team in order to fulfill its mandate. We thank Sara Surjadinata , the BUC liaison, in helping them meet their growing needs. A detailed report is found elsewhere in this Annual Report.

### **Barrhaven Non-Profit Housing Incorporated (BNPHI)**

The congregation continues its ongoing relationship with BNPHI and we thank Tom Schwarzkopf for his work as Chair of the Board. His report is found elsewhere in this Annual Report.

Respectfully submitted,

Bonnie Dillon  
Chair of Outreach

# **Barrhaven Food Cupboard**

## **2010 Annual Report**

### **A Community Service**

The Barrhaven Food Cupboard is a community-based service responding to people in the Barrhaven area who require food assistance. The Food Cupboard is thankful for the generous donations of food and funds from individuals, community organizations, businesses and schools. In 2010, the Food Cupboard was able to assist over 500 people (over half of whom are children ) in 147 families. In 2010, 564 food orders were prepared, an increase of 19% over 2009. In addition to non-perishable items these orders included gift certificates to provide for some fresh foods. The dollar amount of certificates given out increased 35% in 2010. On occasion, the Cupboard is able to share donations with the larger Ottawa community.

### **Food Drives**

Thirteen schools in Barrhaven conducted food drives contributing 771 boxes of non-perishable items. Although this is a decrease from 991 boxes in 2009, the schools continue to use this opportunity to educate their students about caring for others in the community. Every effort is made to schedule these drives so that there is a steady stream of donations throughout the year. Over 30 businesses and community organizations contributed food and financial support totaling 471 boxes of food and \$6,917. Donation bins are maintained year round at Sobeys, Ross's Your Independent Grocer, Food Basics, and Loblaws with an average of 8 boxes weekly and greatly increased donations at Thanksgiving and Christmas. The Cupboard depends on all these sources of donations and greatly appreciates the support of the community.

### **Our Volunteers**

Without our over 80 volunteers this service would not be possible. In 2010 those who empty the grocery store bins and transport the donations to the centre gave approximately 400 hours of service. The dispatchers, who receive the calls for assistance and prepare the orders for delivery or pick up, gave over 350 hours of service along with 114 hours spent by the drivers who make deliveries to those who are unable to pick up their food orders. Storage centre operations include sorters, who sort and categorize the donations, gave 425 hours of service and packers, who prepare standard packages by family size, gave 186 hours of service. The operations manager gave 376 hours of service. The school drive coordinator gave 89 hours and the community food drives coordinator, 50 hours. Total volunteer hours exceed 2,240 plus additional administrative tasks, including participation in Sing Noel. A mighty thank you to all our volunteers for this tremendous community service!

### **Christmas Hampers**

This year sponsors donated 81 hampers, 74 of which were requested in Barrhaven and 7 shared with other communities through our partnership with the Shepherds of Good Hope. This program is well-designed and engenders a great spirit of goodwill. Thanks to all the sponsors and hamper volunteers.

As the interim Convener of the Barrhaven Food Cupboard Coordinating Committee, I can confidently say that this valuable community service is made possible by a vast network of volunteers coordinated by an extraordinary group of coordinators, each of whom manages their area of responsibility extremely well, but who also work together as a team to respond to whatever special circumstances arise. Hats off to these coordinators for a job well done:

Monika Schmidt, Operations Coordinator; Earle Brydges, Grocery Store Coordinator; Joanne Robb, School Drives Coordinator; Ken Lee, Community Drives Coordinator and dispatcher; Peter Oegema, Dispatcher and packer; Linda Graupner, Christmas Hamper Coordinator; Jessie Findlay, Treasurer

Special thanks to Tom Kennedy and Deanna Pelchat for their assistance during the year and to the local newspapers for helping us tell the story of the Barrhaven Food Cupboard . And, most importantly, our thanks to the Barrhaven United Church for providing us the free use of their facility for our operations.

Respectfully submitted,

Sara Surjadinata,  
Interim Convener

**Barrhaven Food Cupboard**  
**Financial Statement 2010**

**Balance Dec. 31st, 2009**

**Total \$24,189.54**

**Receipts**

B.U.C. Donations	\$250.00
Christian Reform Fell. CH.	\$500.00
"    " (Child)	\$36.75
Kawartha Comm. Ch. (Peterborough, ON)	\$300.00
Lions Club: Cakes	\$1,715.00
Adrienne Clarkson E.S. Bazaar	\$550.00
Jockvale School	\$30.00
Longfields-Davidson Heights S.P.	\$63.00
Barrhaven Business Exchange	\$336.00
Dennis Rule Photo	\$100.00
Canadian Tire (Jump Start)	\$4764.68
Curves	\$20.00
Food Banks Can. (Ross's)	\$65.50
Bank Interest	\$0.57

(Plus goods)

**Total \$8,731.50**

**Total \$32,921.04**

**Disbursements**

Food Certificates	\$12,810.00
Bell Canada	\$598.42
Food	\$2,099.31
Misc. Supplies	\$61.86
Elevator Maint.	\$1,024.50

(Plus \$300.00 discount)

(Plus \$95.50 in Gift cards)

**Total \$16,594.09**

**Total \$16,326.95**

**Balance Dec. 31st, 2010**

**Total \$16,326.95**

**Balance Dec. 31<sup>st</sup> 2010**  
**Deposits 2011 for 2010**

**Total \$16,326.95**

BUC Donations	\$535.00
Barrhaven United Ch. Outreach	\$100.00
Come Sing Noel	\$1,368.50
Barrhaven Garden Club	\$600.00
Lion's Club + Scotia bank (Parade)	\$3,386.00
Redskins Football Club	\$1,500.00
St. Patrick Cath. Sch. Council	\$700.00
Jockvale E.S.	\$50.00
Mary Honeywell Sch.	\$ 75.00
St. Eliz. A. Seton Sch. Council	\$300.00
Christian Reform Fell. CH.	\$1,083.85
Kawartha Comm. Ch. (Peterborough, ON)	\$150.00
St. John the Devine Ang. Ch.	\$165.00
Barrhaven Good Shepherd Ch.	\$112.63
Village Square Family Chir.	\$320.00
Wal-Mart	\$2,000.00
Stonebridge Art Sale	\$341.00
Stonebridge Comm Assoc.	\$120.00
Hockey Team	\$56.00
Donations - Christmas Hampers	\$225.00
Donations	\$75.00

**Total \$13,262.98 (Owed by BUC)**

Respectfully submitted,

Jessie Findlay

## **Barrhaven Non-Profit Housing Inc. [BNPHI]** **2009/10 Annual Report**

### **Background**

Barrhaven Non-Profit Housing Inc. [BNPHI] genesis was as an outreach initiative by Barrhaven United Church. Built from 1991-93 in a similar timeframe to that of the church, BNPHI is a private non-profit corporation run by an independent Board of Directors. Under the terms of its constitution, 51% of the Directors must be members of BUC, and a close working relationship exists between BNPHI and BUC's Facilities and Outreach Committees where there are shared opportunities or concerns.

BNPHI's Steepleview Crossing community has a forty year prepaid lease on property adjacent to and owned by BUC. The housing complex contains 41 units in five buildings:

- a 16-unit apartment building,
- three buildings each with six staggered stacked units, and
- a unique building of seven units designed for the environmentally hypersensitive.

Sixteen of the 41 units are accessible, and the Ontario March of Dimes provides on-site attendant care to the residents of several units [nominally 10].

The rent for the majority of tenants in the complex is 'geared to income' and subsidies are provided by the City of Ottawa - Housing Branch under a formal service agreement.

The purpose of the BNPHI Board of Directors, all volunteers, is to oversee the management of the housing corporation, set policy, and ensure its financial viability. A number of directors hold corporate officer positions including the President, Vice-President, Treasurer and Corporate Secretary, and some of them perform operational functions in the day-to-day management. There are two part-time employees: a property manager, and a custodian. BNPHI operates on a Sept.-Aug. fiscal year.

### **Activities**

The responsibility for the physical and financial operations of BNPH Inc. is always a fine balance, constrained by increasing costs for utility and property services and an aging infrastructure. We continue to diligently attempt to ensure that the interests of our tenants are protected to the maximum extent possible, while also maintaining the housing facilities in good condition using sensible fiscal management. Our 2009/10 budget balanced and we continue to operate successfully given the budgetary constraints imposed by provincial government through the City of Ottawa's housing authority.

This year we were able to "green" Steepleview Crossing with two initiatives aided by the Social Housing Renovation and Retrofit Fund namely: replacing 40 refrigerators with Energy Star appliances and replacing 49 toilets with low flush models. In addition we were able to improve the lighting for the walkway between the stacked units to improve tenant safety. We hope to continue improving our energy consumption with carefully considered projects over the next few years.

The Board also approved three new policies this year: a Disaster Planning and Recovery Policy; a Harassment in the Workplace Policy; and a Violence in the Workplace Policy. The last two policies are in line with recommendations by the Ontario Non-Profit Housing Association (ONPHA) on legislation from the Ontario Government.

## **Acknowledgements**

Special thanks goes to Bob Tate our Treasurer who carries out our significant financial responsibilities with a high level of professionalism. In addition, the Board wants to publically appreciate the excellent service provided by our property manager, Janis Lacroix, whose extensive experience in non-profit housing, contacts within the housing community and smooth management of day-to-day operations, ensures that BNPHI remains a community of which we can be justifiably proud. I must express my appreciation to the entire Board of Directors for their continued hard work and dedication and note especially past-president Paul Lynch who developed all three of our new policies. I would also like to recognize Tom Kennedy's contribution as our Corporate Secretary over the last year as he steps out of the position, but remains as a director. We also welcomed this year a new member from the community, Lee Blais, who has taken over the task of Secretary for the next term.

Several Board members have in the past year participated, along with the property manager, in workshops and conferences to ensure we are up-to-date with developments in housing operations, legislative requirements and opportunities for funding to repair and improve our community. In particular, Janis Lacroix and I attended the City of Ottawa's Social Housing Energy Efficiency half-day workshop and we also attended the ONPHA Regional Meeting in Ottawa, Paul Lynch attended the ONPHA workshop on Harassment and Violence in the Workplace, and Janis attended the ONPHA Provincial Conference. We also continue to network with area housing organizations to stay updated on professional suppliers and trends in the market.

Board members, in addition to monthly meetings and on-site and offsite work, also take over the emergency situation pager when the Property Manager is on leave. It is due to the hard work and collective experience of all these members, that the smooth operation and governance of Steepleview Crossing is possible. Thank-you all.

Also thanks are due to Roger Patenaude for his diligent maintenance of the site, and for the tenants who take pride in keeping Steepleview Crossing's property clean, and in the extra work they put into the annual spring cleanup.

The Board looks forward to 2010/2011 as another interesting, challenging and rewarding year, and we will continue to work hard to make Steepleview Crossing the best community it can be.

Respectfully submitted,

Tom Schwarzkopf  
PresidentChair, BNPH Inc.

## Presbytery 2010 Annual Report

BUC's four lay presbytery representatives in 2010 were Jane Burgess, Doug Collins, Diane Filby and Sara Surjadinata.

Throughout the year, BUC lay presbyters participated in various aspects of the work of Ottawa Presbytery including:

Jane Burgess - Nominations Committee; Mission Support Committee;  
Doug Collins - Chair, Chaplaincy Committee; Presbytery Pastoral Care Visitor for Civic Campus of Ottawa General Hospital;  
Diane Filby - Staff Committee;  
Sara Surjadinata - Co-chair/Chair, Global Partners Committee.

In addition, Dan King (President) and Bert Cosman (Secretary - Treasurer) serve on Presbytery's Church Extension Board.

The primary role and purpose of the presbytery is to promote the religious life of those congregations within its bounds. Currently, Ottawa Presbytery lives its mission by providing for education and support to leadership, both lay and clergy; advocacy for social justice concerns; and shared ministry through support of outreach ministries. A sampling of the activities in 2010 include:

### **1. Resource Workshops offered for Congregational Leadership:**

Treasurer's Workshop  
Ministry and Personnel Workshop  
Governance in the local Congregation Workshop  
Music for the Smaller Congregation Workshop  
Living the Faith with Emerging Spirit Resource People  
Resource Fair with Workshops  
Leadership for Diverse, Changing Contexts with Eric Law  
Secretary's Gathering  
SnowStar Institute Learning Event—Feb 2010  
Consequences of Poverty for Health Care with Dr. Jeffrey Turnbull  
Racial Justice Training for ministry personnel  
Gatherings for Ministry Personnel

### **2. Committee Initiatives & projects:**

Put a Roof on Poverty—Church in Society advocacy for supported housing  
Stewardship Workshops  
Youth and Young Adult (YAYA) ministry  
    Worshiplude - a youth group gathering opportunity for worship & shared events in which BUC youth participated during Winterlude  
    Open Table Campus ministry  
    The Point youth worship  
    Exposure tour to Nicaragua in March 2010  
    Camp Awesome - a leadership training program that employed youth & young adults to plan & deliver a roaming Vacation Bible School program to 17 congregations throughout the presbytery  
Pre-marriage Education seminars

### **3. Youth and Young Adult (YAYA) Ministry**

The program review of Winter 2010 affirmed that having a full time YAYA Minister to provide youth leader training, to give leadership to monthly youth and young adult worship gatherings and to offer support and ideas to local congregations, served the presbytery well. The presbytery agreed to continue the position beyond the initial three year trial period. However, in the spring, Andrew Hyde, the first person to serve in this capacity, announced his departure effective July 2010.

With Andrew's departure, Fiona Smith, from BUC, was hired to direct Camp Awesome. She stayed on during the Fall of 2010 to perform some coordination work for the YAYA Committee. The search is on to hire a new fulltime YAYA Minister.

### **4. The Resource Centre**

The Resource Centre began 2010 with a coordinator in the newly established, part time, staff (no longer volunteer) position.

### **5. Supported Ministries**

Presbytery provided support to the following ministries:

- Centre 507 - outreach, street-related ministry at Centretown United

- Carlinton Chaplaincy & West End Chaplaincy - both community based chaplaincies in high need areas of the city west end

- Carleton Ecumenical Chaplaincy at Carleton University

- Algonquin Campus Ministry

- Hospital Chaplaincy Teams at the Ottawa (both campuses) & Queensway Carleton Hospitals

### **6. Monthly Meetings**

Presbytery meets monthly from September to May at various congregations.

Barrhaven UC will be hosting the April 2011 presbytery meeting.

The goal of these meetings is to provide a balance of business, education, information and denominational connection in the agendas. Two meetings during the year are designated as "program meetings" and focus on educational opportunities generally related to social justice ministry.

Some highlights from 2010 included: Ottawa presbytery voted to support the remit regarding changes to the settlement process; the focus on youth ministries that celebrate youth and young adult ministry with the United Church of Canada at the March program meeting; setting of "Children & Young Family Ministry" as the 2010-2011 theme for presbytery; increasing awareness of the opportunity to live into a more intentional opportunity for bilingual ministry; and the Global Partners introduction of "Count Down to 2012", which included a monthly plan to keep before the presbytery and its congregations the theme of Moderator Mardi Tindal, "Soul, Community and Creation".

### **7. Montreal & Ottawa (M&O) Conference Annual General Meeting (AGM)**

BUC sent four representatives to this meeting held May 28-30, 2010: Sara Surjadinata and Bonnie Dillon attended as lay representatives; Linda Baise as a youth delegate; and Rev. Maggie Melanson as clergy representative. The theme of the 2010 AGM was *Living in Right Relationships - Non Kwe Shon Ha - Vivre les relations justes*. Bonnie Dillon was a table facilitator for group discussions. Rev. Melanson acted as one of the Conference's two chaplains.

Respectfully submitted,

Jane Burgess, Doug Collins, Diane Filby & Sara Surjadinata

## Social Committee 2010 Annual Report

The Social Committee does not have a Committee Chair but the committee still tries to ensure that specific events take place.

The Pancake Supper was well attended and enjoyed by all.

The Annual Congregational Dinner was enjoyed by about 80 folks. The roast beef was prepared by Pete and Gus Meat Market and given to us at a very reduced rate. Following the dinner, we had a Goods and Service Auction which was ably led by Derek Uttley. Though profits were lower than precious auctions, a good time was had by all and proceeds were forwarded to Church coffers.

Some members looked after a Fish-Fry Dinner, although I wasn't able to attend, I understand went very well.

The Church picnic was fairly well attended and our BBQ was put to use. The children enjoyed the games.

The Advent Event potluck dinner, as usual, was enjoyed the many folks and started of the Advent Season. Carol singing followed led by Barb and Mary.

As you can see, things happen at Barrhaven United Church. A Chair of Social is really needed to report to Council with ideas/plans and then to help ensure these events happen. It's not an onerous task as there are always many helpers.

Committee members are: Trish and Allan Barlow, Christina Baise, Heather Chang, Sandra Easton, Diane Filby, Miriam Fitzgerald, Marilyn Fischer, Loraine Laporte, Pamela Manson, Eileen Proulx.

Respectfully submitted,

Marilyn Fischer, member and past Chair of Social Committee

## **Fish Fry Dinner** **2010 Annual Report**

Late in 2009, council initiated a Fund Raising Team to coordinate a series of fund raising efforts for 2010. That team became the moving force for three ventures that church council approved at its meeting on January 6, 2010 - a fashion show (April), Springfest (May) and a fish fry dinner (June).

Accordingly, Jan Campbell approached Mike Mundell's Surf & Turf (Kingston) and booked his crew to put on a fish fry for BUC on June 5. She solicited a number of local businesses for items to sell at auction and then recruited people to coordinate the event.

A team of four (Trish Barlow, Nancy Big Canoe, Diane Filby & Marlene Walker) took over from that point. This was a new undertaking and we found that it entailed many meetings to identify and assign the tasks required. Requests for assistance from the congregation in this coordination role went unanswered. In the end, we each wore many hats.

Through the course of our meetings, some key decisions were made:

1. To contract Mundell's to provide not only the fish & the fries, which were cooked on site, but also the rolls & salads – we would handle provision of desserts & beverages
2. To set ticket prices at levels that would encourage families to attend (e.g., free meals for children under 5 years)
3. To purchase 50 bag signs & display them on major roadways leading to newer areas of Barrhaven.
4. To not have live entertainment
5. To hold a silent auction
6. To permit “walk in” ticket sales – Mundell's assured us that they would come prepared with extra food to cover more than our ticket sales. About 35 walk-in meals were sold.
7. To seek student volunteers from both our congregation and outside of BUC to assist with set up, clean-up and in the kitchen.

Work plans were established with individual tasks divided up and carefully documented along the way. Determining and recruiting the number of volunteers required was a key component of the exercise.

### The Results

About 180 people attended our fish dinner.

In total, about 40 volunteers (adults & teens) were involved, but we certainly could have used more as several worked double shifts.

The net earning for the evening was just short of \$3,000. Of this, \$900 was attributable to our two very generous corporate sponsors (Baizana Insurance and Kelly Santini LLP) and \$950 to the silent auction (again thanks to generous donations from local businesses).

## Thoughts for the Future

The Fish Fry 2010 process was fully documented for future reference. Included in the material is a breakdown of all the tasks and well detailed job descriptions. As well, after the dinner, a substantial “Feedback and Lessons Learned” document was compiled that includes recommendations based on this year’s experience. These documents should prove to be invaluable resources for organizers of a second fish fry dinner.

Some considerations before deciding on Fish Fry Dinner 2011:

1. Competition

Other area churches have hosted similar dinners in 2010 using Mundells

2. Price

Mundells has warned of a price increase in 2011.

3. Workload

It might be less stressful if the workload could be spread between more than four co-coordinators. More volunteers would be needed.

4. Corporate Sponsors

One third of the amount raised this year was attributable to donations from our 2 corporate sponsors. Will they do the same again?

5. Timing

The timing of other BUC fundraisers should be monitored in order to minimize congregation & volunteer burnout.

6. Views of Congregation

Does the congregation want to support another family fish fry dinner?

Respectfully submitted,

Trish Barlow, Nancy Big Canoe, Diane Filby & Marlene Walker  
Fish Fry 2010 Coordinators

## Christmas Bazaar 2010 Annual Report

It happens every year, and the community comes! And we as a congregation work diligently together, to make it a success. By the time it is over, early in November, the church is beautifully decorated for Christmas, and all take satisfaction in a wonderful fellowship and fundraising event. A special thank you is extended this year to three individuals who took on leadership for the Lunch Room, the Used Toys and the Vendor Tables, Gord Crumpler, Linda Mitchell and Debbie McMillan, respectfully. The latter two were new to our congregation in 2010!

The 2010 Christmas Bazaar raised \$7450.50.

### FINAL SUMMARY OF RESULTS

TABLE	FLOAT	CASH REC'D	TOTAL SALES	EXPENSES	NET PROCEEDS
Bake Tables	120.00	1316.25	1196.25		1196.25
Preserves	50.00	422.00	372.00		372.00
Cookie/Candy	60.00	973.75	913.75		913.75
Lunch Room	100.00	1053.20	953.20	349.18	604.02
Coffee/Donut	0.00				0.00
Used Toys	50.00	317.75	267.75		267.75
Silent Auction	100.00	1625.00	1525.00		1525.00
Attic Treasures	40.00	327.05	287.05		287.05
Books	60.00	526.00	466.00		466.00
Crafts/Knitting	60.00	862.50	802.50		802.50
Xmas Decorations	50.00	293.01	243.01		243.01
No Time to Bake	0.00	160.00	160.00		160.00
Gift Baskets	50.00	547.00	497.00		497.00
Venders	0.00	415.25	415.25		415.25
<b>TOTAL</b>	<b>740.00</b>	<b>8838.76</b>	<b>8098.76</b>	<b>349.18</b>	<b>7749.58</b>
<b>ADMIN EXPENSES</b>					
Float Advance		-740.00			
Advertise – Cheetah				143.75	-143.75
Advertise - Diane Filby				48.14	-48.14
Supplies - Mavis Mason				20.34	-20.34
Signs – Don McIntyre				86.85	-86.85
<b>DEPOSITS</b>					
#1 – Nov 6	2710.00				
#2 – Nov 6	4943.26				
Credit Card-to Env.Sec.	370.00				
# 3 – Nov 7	104.50				
# 4 – Nov 21	661.00				
Vendor dep – Oct 2	25.00				
Vendor dep – Nov 3	25.00				
<b>TOTAL</b>	<b>8838.76</b>	<b>740.00</b>	<b>8098.76</b>	<b>648.26</b>	<b>7450.50</b>

2010 CHRISTMAS BAZAAR  
CONVENERS

Date: Saturday November 6, 9:30 – 2:00

Bake Table	Leona Crumpler
Preserves	Jean Rutherford & Penny Setterfield
“No Time to Bake”	Mavis Mason
Lunch	Gord Crumpler
Attic Treasures	Roxanne Delmage
Candy and Cookie “Corral”	Merilyn Rajab
Silent Auction	Marlene Walker
Craft Table	Wenda Martinho
Vendor Tables	Debbie McMillan
Used Books	Marilyn Fischer
Used Toys	Linda Mitchell
Gift Baskets	Leona Crumpler
Christmas Decorations	Carrie Webb
Decorating	Brian Williamson
Setup/Clean up	Ed Filby
Staff Lounge	Shirl Kennedy
Advertising signs	Tom Schwarzkopf
Media	Kelly Harvey
Financial Support	Brian Williamson

Respectfully submitted,

Mavis Mason  
Bazaar Coordinator

**Fashion Show**  
**2010 Annual Report**

Saturday, April 10, 2010  
1:30-3:30 pm

Presented by: Bonnie Mc Bain of Bonnie and Company  
114 Beckwith Street  
Carleton Place, ON.  
613-257-8345

Fun, food, fashion, fellowship, fundraising-We had it all that day!

As women arrived and were greeted by Reverend Maggie Melanson, they were ushered into the Narthex. Five tables of items, of interest to women, awaited them. Silk scarves, stationery and art, makeup, skin care items and jewelry were on display and available for purchase.

Then the show began. Bonnie introduced her models and, with their talent, Bonnie's comments, and the beautiful clothes, it was a delight! Bonnie Mc Bain and her models generously donated their time and talent to our Fashion Show event. Bonnie is a United Church member who says that this is her contribution to her Faith. We are very grateful to her.

We then moved into the Hall in anticipation of some scrumptious desserts. Many thanks again to the ladies who provided these desserts. There was lots of sampling going on and talk of diets was banned from the Hall!

A huge thank you to everyone who assisted in making the event a success. Your support was very much appreciated. A special thank you to my coordinating team members, Leona Crumpler and Kelly Harvey. Many meetings took place, but- well worth it. Our profit was \$3,000.00. All in all, it was a wonderful day in the life of Barrhaven United Church.

Respectfully submitted,

Jan Campbell

## Stewardship Committee 2010 Annual Report

This report has been divided into two distinct campaigns: the Capital Fundraising Campaign and the Annual Stewardship Campaign. As our church building is now seventeen years old, it was recognized that significant capital repairs/upgrades would be required within the next five years. In 2010, a significant capital fundraising campaign was undertaken and so it has been reported on separately.

### *Capital Fundraising Campaign*

At the end of 2009, members of the Stewardship Committee met with members of the Facilities Committee to discuss a fundraising campaign for needed capital repairs to our church building. Facilities prepared a list of capital repair and capital acquisition items that were required in the near term. In addition, other committee chairs were requested to provide a list of any recommended capital improvements. While repairs and upgrades to our church infrastructure was the primary aim of the capital fundraising campaign, it was also recognized that some capital acquisitions could benefit the church in meeting its Vision such as attracting new members, conducting more outreach and finding new ways to communicate both internally and outwardly.

A capital fundraising proposal was brought to Church Council in January 2010 which identified a requirement to fundraise \$160,000 over a three year period. The funding plan also included using some of the capital reserve funds already on hand. Council approved the plan and a Capital Fundraising Committee was established which included the Stewardship Committee members and two additional members: Janice Campbell and Mavis Mason.

At the Annual General Meeting, the Capital Fundraising Committee kicked off the campaign which ran through the month of March and into early April. The campaign has been able to reach a projected total of \$130,000 spread over three years. The amount is **projected** because some church members are making contributions each month without a specific amount being pledged. The funds received in 2010 along with some additional capital funds which were on reserve, allowed the church to replace its main roof at a cost of approximately \$50,000 and also replace the countertops in the kitchen.

### *Annual Stewardship Campaign*

The annual stewardship campaign began at the end of September and ran through October. The campaign theme was called "What do I receive? What can I give?" to highlight the value of the gifts we receive from church membership and the need to financially support the church in the delivery of these gifts. The campaign included regular announcements throughout the month of October from different members of the congregation, information included in Life & Work and a reminder message by e-mail. The campaign resulted in approximately 15 pledges with an annual revenue increase of \$6,000. A Volunteer Fair was held on October 24<sup>th</sup> in conjunction with a Sunwich lunch. Five additional volunteers joined committees as a result of the Fair.

The contrast in the two campaigns is noteworthy in that the capital campaign was able to meet with considerable success in generating financial support while the stewardship campaign resulted in a weak response from the congregation. While the occurrence of two separate campaigns in the same calendar year might be suggested as a contributing factor in weaker results for the annual stewardship campaign, history does not support this suggestion. Observations made by the current chair and past chairs of stewardship has identified that most congregational members prefer to provide funds for tangible items.

Less tangible or visible items such as salaries, ongoing church maintenance and Christian education are more challenging expenditures for which to obtain funding.

BUC continues to receive approximately one third of its funding from rental income and fundraising revenues to meet its operating requirements. In 2011, the Stewardship Committee along with the Minister and Chair of Council will look at ways to approach the challenges faced by BUC in obtaining adequate funding to meet its annual operating requirements.

The members of the Stewardship Committee are Kelly Harvey, Mike Fitzgerald, Ralph Cameron and Howard Godby.

Respectfully submitted,

Howard Godby,  
Chair of Stewardship

## Trustees 2010 Annual Report

Members: Jane Burgess, Karen Collins, Bert Cosman, Blake McIntosh and Robert Tate. Rev. Maggie Melanson is a member by virtue of office.

The Board of Trustees is one of the few mandatory congregational committees in the United Church of Canada. The Trustees hold the legal title to all of the property of the church, real and personal, in trust for the congregation.

Trustees act in the name of the congregation in matters of legal formality such as on our title deed and loan; review matters of long term financial or property importance such as any new long term financing proposals and permanent alterations to our church building.

The Trustees are also responsible to ensure adequate insurance is carried on the church property and contents and that an up to date record of inventory is on file. At the present time the church buildings and contents are covered with replacement cost insurance to a limit of \$1.918 million.

We continue to negotiate on an annual basis with Church Extension Committee as to the interest rate on our loan with them. The rate for 2010 was 3% and it is expected to be the same for 2011. The annual payment of \$10,000 has been paid for 2010 leaving a balance owing of \$54,011.

For some time the Trustees have been concerned with the lack of parking resulting in the need for some families to park on the street. This presents a dangerous situation especially in the winter months and it is our recommendation that we use some of the funds raised in our capital campaign to expand our parking lot on the south side of the church.

The Special Gifts Committee reports to the Trustees and is responsible for the administration of The Memorial Fund and The Special Gifts Plan. This committee has prepared a separate report.

Respectfully submitted,

Bert Cosman  
Chair of Trustees

## Special Gift Programme 2010 Annual Report

The Special Gifts Programme is administered by the Special Gifts Committee, which reports to the Board of Trustees. Members of the Committee are Jane Burgess, Blake McIntosh and Derek Uttley. There are two funds involved.

### The Memorial Fund

This fund receives donations to Barrhaven United Church that are generally not planned and are, individually, usually of a relatively low value. Occasions when donations may be received include, but are not limited to:

- Funerals, in lieu of flowers, for example
- In memory of deceased loved ones on an anniversary
- To celebrate special events in the lives of individuals for whom it may be difficult to select a suitable gift.

### Planned Gifts Fund

This fund is for gifts to Barrhaven United Church that have been planned in advance. The value of these gifts would usually be more substantial than those directed to the Memorial Fund. Examples of the types of donation that can be received into this fund include, but are not limited to:

- Wills and Bequests
- Interest free loans
- Proceeds from RRSPs and RRIFs
- Life insurance proceeds
- Endowment gifts

Both funds are kept entirely separate and distinct from all other church funds, are managed by the Trustees and are judiciously invested. The object of these funds is to build capital and hopefully generate interest revenue that can support and enhance the ministry of Barrhaven United Church. Disbursements from the funds must not be used to cover regular and ongoing operational requirements of the church.

### Activity in 2010

A total of \$450.00 was donated to the Memorial Fund during 2010.

### **Memorial Fund**

Balance as at January 1, 2010	\$12,672.86
Donations for 2010	\$ 450.00
Interest for 2010	\$ 3.37
Total	\$13,126.23
Less expenditure for postage stamps	\$ 0.00
Present Balance	<b><u>\$13,126.23</u></b>

Note: The interest for 2010 is minimal as a large portion of the funds have been invested in longer term G.I.C'S to obtain a better rate with interest paid at maturity. The interest for 2011 should total approximately \$600.00.

The **Planned Gift Fund** does not yet have a balance.

Respectfully submitted,

Derek Uttley  
Special Gifts Coordinator

## UCW Fellowship Group 2010 Annual Report

**Budget:** Not applicable

**Members:** All women of Barrhaven United Church but there are 25 active members.

The UCW morning group meets the last Monday of the month from 9:30 to 11:30 a.m., usually in the Music Room. Our meetings follow an outline which usually has a Worship led by a member followed by a program. The programs can be a movie or other interested topic. Business is then discussed with many items continuing from month to month.

A few members were busy making prayer shawls to be given to folk needing a friendly “hug” during stressful times. These would be given at the discretion of the Minister.

We had a couple of speakers present videos and pictures during their presentations. One was from SalvAide, a group working with women, youth, seniors and war amputees in El Salvador. The other speaker was from our church and spoke of Shannen’s Dream. Shannen was from a First Nations reservation on James Bay who worked very hard to get better schools built on the reservations. Although she was killed in a car accident recently, her work continues.

We took orders for berries again this year, but although numbers were down, we still made a nice profit. We decided not to make meat pies this year as many felt it was getting harder to do the preparation work at a busy time of year. Many of our members bake and sell for the Christmas Bazaar so are already very busy.

We catered for 2 funeral receptions this year. Both ladies were former UCW members.

Most members, with a few honorary members (men), enjoyed a tour of the Diefenbunker at Carp followed by a lunch at the Cheshire Cat. All thought the visit worthwhile with intentions are visiting again at a more leisurely pace.

We were asked to cater a turkey dinner for the Salvation Army senior group. Everyone seemed to enjoy themselves as we were asked to cater another lunch/dinner in Feb. 2011 but had to decline that one.

We enjoyed to outings for our Christmas luncheon and year-end luncheon and as usual, our annual potluck lunch at Barb Ackison’s cottage at Sharbot Lake.

It was a very busy and fun filled year with lots of fellowship and friendship.

Respectfully submitted,

Marilyn Fischer, UCW President

**UCW Treasurer's Report**  
**January 1<sup>st</sup>, 2010 to December 31<sup>st</sup>, 2010**

**Balance Brought Forward - Jan 1st 2010 \$ 2049.16**

**Revenue**

Berry Sale Revenue \$ 4455.00

Salvation Army Dinner \$ 1200.00

Donation (funeral) \$ 590.00

Other Income \$ 6.00

Interest \$ 1.24

Total Revenue \$ 6252.24

Sub Total **\$ 8301.40**

**Expenses**

Ottawa Presbytery UCW Dues \$ (90.00)

Funeral supplies \$ (19.11)

Transfer to BUC – Kitchen Counters \$ (662.73)

Wool – Prayer Shawls \$ (47.35)

Fern Walker Frozen Fruit \$ (3649.00)

Advertising (Berries) \$ (49.72)

Salvation Army Dinner \$ (407.69)

Transfer to BUC \$ (2000.00)

Donation – Salv Aide \$ (100.00)

Total Expenses \$ (7025.60)

**Balance December 31, 2010 \$ 1275.80**

Respectfully submitted,

June Uttley,  
UCW Treasurer

## Worship Committee 2010 Annual Report

### Committee Members

Lorna Sukey	Chair
Don Clinton	Communion Coordinator
Nancy Hazen	Baptism Coordinator
Ann MacGillivray	Scripture Readers Coordinator
George Kennedy	Usher Coordinator
Neil Smith	Sound System Coordinator
Mary Walker Smith	Sr. Choir Representative
Marilyn Fischer	Decorating Coordinator
Shirl Kennedy	Folder Coordinator
Brian Evans	Member at Large
LaVonne Venables	Member at Large
Laurie Evans	Member at Large
Barb Ackison	Ex Officio (as Choir Director)
Sara Surjadinata	Ex Officio (as Organist)
Margie Ann MacDonald	Congregational Accountable Minister
Rev. Maggie Melanson	Minister

As you can see, this committee needs many people in “official” positions to put together a worship service every week...ushers, sound, Scripture readers, Communion, and music. Then there are the Baptisms and the decorating coordinators. Every month Don finds willing servers for Communion. So every Sunday is an “achievement” for the Worship Committee! Also, all are welcome to be part of the Worship, if you have not been asked to help with Communion, or would love to be an usher, or have a talent for working with sound or anything else that this committee looks after, then please don’t be shy. It takes many people to make the Worship service happen.

Many thanks to Roxanne Delmage who helps to plan the Blessing of the Animals.

Once again the choir took part in a Memorial service at Kelly Funeral Home in December. Also in December they presented the Christmas Cantata, many hours of practice were put in by members of the choir and the extra musicians that really make the performances have a different dimension. They also took part in “Come sing Noel” which was coordinated by Derek Uttley.

All members of BUC are welcome to voice their opinion about how we express our Faith in our Worship services, please approach Maggie or anyone on the Worship Committee with these ideas.

We have invited all members to participate in worship by leading the call to worship, children’s time and prayers of the people. Many new faces have come forward to conduct these parts of worship.

For *all of you*, who have willingly helped with our worship, *thank you*.

Respectfully submitted,

Lorna Sukey,  
Chair of Worship

## Finance Committee 2010 Annual Report

### Finance Committee

The Finance Committee is responsible for the day-to-day financial business of Barrhaven United Church. This includes doing bank business, reimbursing committee & church members for church expenses, paying BUC staff, working with other committees to receive and disburse funds and organizing counters to count weekly Sunday offerings

The current members of the Finance Committee are:

Chair:	Barry Finlay
Treasurer:	Patricia Barlow
Envelope Secretary	Debbie Renaud
Pay Master:	Laurianne Evans
Advisor:	Neil Smith (past Chair)

### Financial Overview

#### **Summary:**

BUC met all financial commitments and finished the year with a surplus of \$2,495, rather than the forecast deficit of \$6,116. The following payments were included in the year:

- A payment of \$10,000 against the mortgage principle (this is in addition to annual interest payment.)
- Transfer of \$5,000 to the “Capital Reserve Fund” for future capital repairs of the church building and contents.
- Payment of some items from the general operating fund that were budgeted to be paid from the capital reserve. This will allow for a larger balance to be carried forward in capital reserve for future expenditures.

General (non-designated) offerings were below budgeted levels, although overall revenue was above budget, which contributed to the surplus.

#### **Revenues:**

The following is an analysis of 2010 revenue against 2009 actual amounts and the 2010 budget.

	2010 Actual vs. 2009 Actual		2010 Actual vs. Budget	
	\$	%	\$	%
Non-designated revenue	-2,215	-1.3	-11,084	-6.2
Designated revenue *	1,970	8.2	5,501	26.7
Other revenue	2,206	2.8	12,200	17.7
Total revenue *	1,961	.7	6,617	2.5
*Excludes BFC and Other Outreach				

The increase in Designated Offerings against budget was due to contributions to the Memorial Fund, instrument fund and other fundraising, which cannot be budgeted and will vary year to year. Other revenue increased due primarily to higher than expected rent. Contributions designated for M&S were enough to meet our commitment to United Church of Canada so money from BUC operations was not required to cover any shortfall.

***Expenses:***

Total actual operating expenses (expenses excluding BFC, Other Outreach, cash transfers and depreciation) for 2010 were below budget 1.6% or (\$4,153), but increased by 1.5% or \$3,673 from 2009.

2010 Budget and outlook

The upcoming year will be challenging for BUC operations as a deficit of \$14,316 is being forecast. Factors that could affect the final results are:

- Revenue is somewhat unpredictable and we believe it has been budgeted conservatively; and
- Expenses will be closely monitored throughout the year.

Should it become necessary, cash and/or term deposits will be used to offset the deficit.

The capital reserve is a fund set aside to handle building repairs. Accounting and reporting for the capital reserve has been separated from general operating to provide a transparent view of each activity. A surplus is forecast in the capital reserve fund through 2013.

I would like to thank the current Finance team for their efforts during 2010. Thank you also to outgoing committee member Joanne Best Roberts for her work as Treasurer in the first part of 2010 and a special thank you to outgoing committee member Dave Spooner who did an outstanding job as Pay Master for a number of years.

Respectfully Submitted,

Barry Finlay  
Chair of Finance

**Balance Sheet - General Operating**  
**As at Dec 31, 2010 (with comparative figures from 2009)**

	2010	2009	Variance
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash - Operating (Note 10)	17,217	39,680	(22,463)
Instrument Fund (held in Cash)	5,648	5,388	260
<b>Total Cash - BUC</b>	<b>22,865</b>	<b>45,068</b>	<b>(22,203)</b>
Cash - BFC Bank Account (Note 5)	27,134	22,090	5,044
Petty Cash	150	200	(50)
Memorial Fund Bank Account (Note 12)	13,661	12,673	988
<b>Total Cash</b>	<b>63,810</b>	<b>80,031</b>	<b>(16,221)</b>
Term Deposits (Note 6)	30,216	38,472	(8,256)
Accounts Receivable	1,205	75	1,130
GST Refundable	3,440	1,787	1,653
Prepaid Expenses	1,682	1,651	31
<b>TOTAL CURRENT ASSETS</b>	<b>100,353</b>	<b>122,016</b>	<b>(21,663)</b>
<b>CAPITAL ASSETS (net of depreciation) - Note 7</b>			
Church Building	764,180	804,400	(40,220)
Lift	25,513	26,855	(1,342)
Computers	2,709	2,196	513
Sign	5,751	6,054	(303)
Furniture	5,590	6,987	(1,397)
Organ	6,302	6,634	(332)
Land	500,000	500,000	0
<b>TOTAL CAPITAL ASSETS (net of depreciation)</b>	<b>1,310,045</b>	<b>1,353,126</b>	<b>(43,081)</b>
<b>TOTAL ASSETS</b>	<b>1,410,398</b>	<b>1,475,142</b>	<b>(64,744)</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Accounts Payable	0	0	0
United Church Pension Payable	0	0	0
Facility Key Deposits	1,860	1,690	170
BEFC Clearing	0	0	0
Accrued Liabilities	6,258	5,076	1,182
Deferred Revenue (Note 8)	1,575	625	950
Mortgage: Current Portion (Note 9)	5,000	10,000	(5,000)
<b>TOTAL CURRENT LIABILITIES</b>	<b>14,693</b>	<b>17,391</b>	<b>(2,698)</b>
<b>LONG TERM LIABILITIES</b>			
Mortgage: Long Term Portion (Note 9)	49,011	54,011	(5,000)
<b>TOTAL LONG TERM LIABILITIES</b>	<b>49,011</b>	<b>54,011</b>	<b>(5,000)</b>
<b>TOTAL LIABILITIES</b>	<b>63,704</b>	<b>71,402</b>	<b>(7,698)</b>
<b>EQUITY</b>			
Accumulated Equity	1,403,740	1,419,915	(16,175)
Current Earnings	(19,554)	(16,175)	(3,379)
Transfer to Capital Reserve - Note 4	(37,492)		
<b>TOTAL EQUITY</b>	<b>1,346,694</b>	<b>1,403,740</b>	<b>(57,046)</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>1,410,398</b>	<b>1,475,142</b>	<b>(64,744)</b>

Barrhaven United Church  
Statement of Revenue and Expenditures  
(Budgeted and Actual as at December 31, 2010)

	Budget 2011	Actual 2010	Budget 2010	Actual 2009
<b>REVENUE</b>				
<b>CHARITABLE REVENUE (Non-designated)</b>				
Local Offering	92,979	90,799	103,849	98,155
PAR (local only - excludes M&S PAR)	78,970	75,650	72,384	68,603
Other Charitable Donations	1,000		1,300	1,906
<b>TOTAL CHARITABLE REVENUE (Non-desig)</b>	<b>172,949</b>	<b>166,449</b>	<b>177,533</b>	<b>168,664</b>
<b>CHARITABLE REVENUE (designated)</b>				
Mission and Services	16,000	16,189	14,000	13,227
Barrhaven Food Cupboard	0	21,594	0	24,293
Foster Children	420	340	420	0
Local Outreach	5,000	4,042	5,000	5,000
Other Outreach	0	8,234	0	1,738
<b>SUBTOTAL: OUTREACH</b>	<b>21,420</b>	<b>50,399</b>	<b>19,420</b>	<b>44,258</b>
Vacation Bible School	1,400	1,337	1,200	1,090
Memorial Fund	0	988	0	4,324
Instrument Fund	0	560	0	510
Other Designated Fundraising	0	2,665	0	0
<b>TOTAL CHARITABLE REVENUE (designated)</b>	<b>22,820</b>	<b>55,949</b>	<b>20,620</b>	<b>50,182</b>
<b>OTHER REVENUE</b>				
Rent	55,000	60,069	49,200	54,571
Other Miscellaneous Revenue (Note 11)	300	488	1,850	3,045
Fundraising (non-designated)	17,700	20,593	17,900	21,328
<b>TOTAL OTHER REVENUE</b>	<b>73,000</b>	<b>81,150</b>	<b>68,950</b>	<b>78,944</b>
<b>TOTAL REVENUE</b>	<b>268,769</b>	<b>303,548</b>	<b>267,103</b>	<b>297,789</b>
<b>EXPENSES</b>				
<b>WORSHIP</b>				
Musical - Organist	8,500	8,158	9,263	7,940
Baptism/Conferment/Commun	400	298	400	433
Choir Expenses	500	593	500	446
Pulpit Supply	375	392	375	125
Honoraria	1,300	1,300	1,300	1,300
Bibles/Hymn Books/Publications	100	479	100	36
<b>TOTAL WORSHIP</b>	<b>11,175</b>	<b>11,220</b>	<b>11,938</b>	<b>10,280</b>
<b>OUTREACH</b>				
Mission & Services	16,000	16,189	15,000	15,000
Barrhaven Food Cupboard	0	16,549	0	14,955
Benevolent Fund	200	200	200	200
Outreach Foster Child	420	420	420	420
Local Outreach	4,800	3,759	4,800	4,369
Other Outreach	0	8,234	0	1,738
<b>TOTAL OUTREACH</b>	<b>21,420</b>	<b>45,351</b>	<b>20,420</b>	<b>36,683</b>
<b>MEMBERSHIP &amp; VISITATION</b>				
Observer	1,660	1,186	1,230	1,106
Coffee Service	300	254	300	264

Barrhaven United Church  
Statement of Revenue and Expenditures  
(Budgeted and Actual as at December 31, 2010)

	Budget 2011	Actual 2010	Budget 2010	Actual 2009
Pastoral Care Program / Training	700	287	972	527
Other M & V	140	299	200	584
<b>TOTAL MEMBERSHIP &amp; VISITATION</b>	<b>2,800</b>	<b>2,026</b>	<b>2,702</b>	<b>2,481</b>
<b>SUNDAY SCHOOL</b>				
Curriculum	300	667	1,000	0
Special Days/Events	250	50	250	49
School Supplies	300	304	300	332
<b>TOTAL SUNDAY SCHOOL</b>	<b>850</b>	<b>1,021</b>	<b>1,550</b>	<b>381</b>
<b>SOCIAL COMMITTEE</b>				
Social Committee	75	62	75	29
<b>TOTAL SOCIAL COMMITTEE</b>	<b>75</b>	<b>62</b>	<b>75</b>	<b>29</b>
<b>MARKETING AND COMMUNICATIONS</b>				
Publicity	840	693	600	359
Other Marketing	1,060	696	1,200	775
<b>TOTAL MARKETING AND COMMUNICATIONS</b>	<b>1,900</b>	<b>1,389</b>	<b>1,800</b>	<b>1,135</b>
<b>CHRISTIAN EDUCATION</b>				
Vacation Bible School	1,200	840	1,200	851
Program/Training/Resources	1,375	65	1,375	1,058
Nursery staff person	1,050	850	1,050	750
Youth Worker	9,592	5,067	5,087	6,726
<b>TOTAL CHRISTIAN EDUCATION</b>	<b>13,217</b>	<b>6,822</b>	<b>8,712</b>	<b>9,385</b>
<b>PRESBYTERY</b>				
Presbytery - Other	255	170	255	170
Assessment	8,819	7,533	8,030	7,499
<b>TOTAL PRESBYTERY</b>	<b>9,074</b>	<b>7,703</b>	<b>8,285</b>	<b>7,669</b>
<b>STEWARDSHIP CAMPAIGN</b>				
Stewardship Campaign	300	0	600	120
<b>TOTAL STEWARDSHIP CAMPAIGN</b>	<b>300</b>	<b>0</b>	<b>600</b>	<b>120</b>
<b>MINISTRY &amp; PERSONNEL</b>				
Minister - Salary & Benefits	49,436	48,107	43,668	54,077
Minister - Housing	21,000	21,000	21,000	21,162
Education & Resources/Training	2,000	2,758	2,000	676
Minister - Travel Allowance	1,200	1,005	1,200	1,148
Minister - Hiring (Note 13)	0	2,517	0	1,025
Associate	0	8,792	13,420	9,419
Study Leader	6,500	0	0	0
DLM Minister	5,227	0	0	0
DLM Housing	2,622	0	0	0
DLM Travel	250	0	0	0
DLM Hiring	100	0	0	0
Secretary - Salary & Benefits	33,579	32,445	32,420	30,464
Secretary - Summer replacement	550	0	0	0
M&P Miscellaneous	100	531	300	399
Centralized Payroll	600	579	570	305
<b>MINISTRY &amp; PERSONNEL</b>	<b>123,164</b>	<b>117,734</b>	<b>114,578</b>	<b>118,675</b>

Barrhaven United Church  
Statement of Revenue and Expenditures  
(Budgeted and Actual as at December 31, 2010)

	Budget 2011	Actual 2010	Budget 2010	Actual 2009
<b>ADMINISTRATION</b>				
Office Supplies	3,000	2,759	4,440	3,502
Photocopier	6,000	5,122	6,548	6,080
Admin, IT & Finance	1,500	1,420	0	0
Bank Charges	2,200	2,076	1,500	1,496
Trustees	100	0	100	0
Council Chair Discretionary	200	164	160	0
<b>TOTAL ADMINISTRATION</b>	<b>13,000</b>	<b>11,541</b>	<b>12,748</b>	<b>11,078</b>
<b>FACILITIES</b>				
Insurance/Appraisal	5,000	4,626	5,000	4,301
Utilities - Hydro	8,100	6,565	9,000	7,410
Utilities - Water & Sewer	1,800	1,559	1,800	1,300
Utilities - Telephone	1,200	1,715	1,680	1,666
Utilities - Gas	3,875	3,637	3,500	3,853
Snow Clearing	7,280	7,382	6,700	6,181
Grass cutting -ballfield	1,400	0	0	0
Janitorial	27,600	25,984	27,600	25,722
Maintenance	9,600	5,170	9,600	10,344
Scheduled Maintenance	2,875	2,351	2,635	1,975
Honorarium - Facilities	1,000	1,000	500	500
Miscellaneous	500	122	500	0
Projects	8,000	11,581	3,100	1,562
<b>TOTAL FACILITIES</b>	<b>78,230</b>	<b>71,692</b>	<b>71,615</b>	<b>64,814</b>
<b>MORTGAGE INTEREST</b>				
Mortgage Interest	1,620	1,920	1,936	1,980
<b>TOTAL MORTGAGE INTEREST</b>	<b>1,620</b>	<b>1,920</b>	<b>1,936</b>	<b>1,980</b>
<b>DESIGNATED FUNDRAISING EXPENSES</b>				
Fundraising exp - Non- Designated	0	59	0	0
Memorial Fund	0	0	0	0
Fundraising - Other	1,260	309	1,260	2,376
<b>TOTAL FUNDRAISING (Designated)</b>	<b>1,260</b>	<b>368</b>	<b>1,260</b>	<b>2,376</b>
<b>TOTAL EXPENSES BEFORE DEPR.</b>	<b>278,085</b>	<b>278,849</b>	<b>258,219</b>	<b>267,086</b>
<b>DEPRECIATION EXPENSE</b>	<b>42,000</b>	<b>44,253</b>	<b>46,000</b>	<b>46,879</b>
<b>TOTAL EXPENSES</b>	<b>320,085</b>	<b>323,102</b>	<b>304,219</b>	<b>313,964</b>
<b>NET ACCOUNTING GAIN/(LOSS)</b>	<b>(51,316)</b>	<b>(19,554)</b>	<b>(37,116)</b>	<b>(16,175)</b>
<b>NON-EXPENSE CASH OUTLAYS &amp; RECEIPTS</b>				
Mortgage Payment	-5,000	-10,000	-10,000	-1,980
Capital Reserve Fund	0	-5,000	-5,000	0
Memorial Fund Transfer	0	-988	0	4,426
Barrhaven Food Cupboard	0	-5,044	0	-9,337
Capital Acquisitions	0	-1,172	0	0
<b>TOTALS</b>	<b>(5,000)</b>	<b>(22,204)</b>	<b>(15,000)</b>	<b>(6,891)</b>

Barrhaven United Church  
Statement of Revenue and Expenditures  
(Budgeted and Actual as at December 31, 2010)

	<b>Budget 2011</b>	<b>Actual 2010</b>	<b>Budget 2010</b>	<b>Actual 2009</b>
<b>NON-CASH EXPENSE DEPRECIATION</b>	42,000	44,253	46,000	46,879
<b>BUDGET SURPLUS/(DEFICIT) (Note 13)</b>	<u><b>(14,316)</b></u>	<u><b>2,495</b></u>	<u><b>(6,116)</b></u>	<u><b>23,813</b></u>

Barrhaven United Church  
Sources and Uses of Cash  
For the Year Ended Dec 31, 2010

**Cash Flows from (used in) Operating Activities:**

Net Income (Loss) (19,554)

**Adjustments to reconcile net income**

**to net cash provided by (used in) operating activities:**

**Decrease (Increase) in Operating Assets:**

Cash - BFC Bank Account	(5,044)
Memorial Fund Bank Account	(988)
Petty cash	50
Term Deposits	8,256
Computer purchase	(1,172)
GST Refundable	(1,653)
Prepaid Expenses	(31)
Accum Depn - Building	40,220
Accum Depn - Lift	1,342
Accum Depn - Computers	659
Accum Depn - Sign	303
Accum Depn - Furniture	1,397
Accum Depn - Organ	332
Accounts Receivable	(1,130)
Transfer to capital reserve	(37,492)

**Net Decrease in Operating Assets:** 5,049

**Increase (Decrease) in Operating Liabilities:**

Commitment - Memorial Fund	0
Commitment - Piano Fund	0
Facility Key Deposits	170
BEFC Clearing	0
Accrued Liabilities	1,182
Mortgage Payment	(10,000)
Deferred Revenue	950
United Church Pension Payable	0
Accounts Payable	0

**Net Increase in Operating Liabilities:** (7,698)

Net Cash provided by (used in) Operating Activities (22,203)

**Cash Flows from (used in) Investing Activities:**

Net Cash provided by (used in) Investing Activities 0

**Cash Flows from (used in) Financing Activities:**

Net Cash provided by (used in) Financing Activities 0

**Increase (Decrease) in Cash and Cash Equivalents (22,203)**

**Cash and Cash Equivalents at Beginning of Period 45,068**

**Cash and Cash Equivalents at End of Period 22,865**

Barrhaven United Church  
Notes to Financial Statements  
For the Year Ended Dec 31, 2010

1. Organization Status

Barrhaven United Church (BUC) is a not-for-profit organization and is a registered charity under the Federal Income Tax Act.

2. Significant Accounting Policies

BUC follows the accrual method of accounting as required under Canadian Generally Accepted Accounting Principles (GAAP).

3. Financial Statements Presentation

These financial statements have not been audited nor have they been subject to an independent review.

4. Capital Reserve Fund

The capital reserve has been separated from the day-to-day operating financial statement. The 2010 budget and actual numbers, the budget for 2011 and the forecast to 2013 are now shown on separate financial statements. See Capital Reserve statements and notes.

5. Barrhaven Food Cupboard

Barrhaven Food Cupboard (BFC) is a sub-committee of the Outreach Committee and part of the Barrhaven United Church organization. BFC has a separate bank account to manage funds donated specifically to BFC operations. Tax receipts for BFC donations are issued by BUC. Amounts shown on the Balance Sheet and Income Statement are estimates pending final reconciliation for 2010.

6. Term Deposits

BUC has a total of \$30,215.81 invested in guaranteed investment certificates (GIC), including accrued interest.

Included in this amount is a \$5,000 GIC managed by Church Council to guarantee the church's bank account overdraft protection of \$5,000. It is non-redeemable while the overdraft protection exists. The principle and interest was \$5,095.86 as of Dec. 31, 2010. Instructions with the bank are to reinvest \$5,000 and deposit the interest in the account annually.

Barrhaven United Church  
Notes to Financial Statements  
For the Year Ended Dec 31, 2010

The remainder of the GICs are for general operating purposes.

GIC Schedule:

<u>Investment</u>	<u>Principal</u>	<u>Interest rate</u>	<u>Maturity Date</u>
1. Cashable GIC	\$10,000	.59%	30 day term
2. Cashable GIC	\$15,000	.80%	90 day term
3. Non-Redeemable GIC	\$5,000	2.25%	22 Feb 2011

7. Capital Assets

BUC has the following asset categories that are depreciated at specified rates. Land is not depreciated and is recorded at historical cost.

<u>Asset</u>	<u>Capital Cost</u>	<u>Depr. Rate</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Building	1,211,949	5%	447,769	764,180
Lift	35,570	5%	10,058	25,512
Computers	11,541	30%	8,832	2,709
Furniture	40,937	20%	35,347	5,590
Organ	10,000	5%	3,698	6,302
Sign	7,623	5%	1,872	5,751
<u>Land</u>	<u>500,000</u>		<u>N/A</u>	<u>500,000</u>
Totals	1,817,620		507,576	1,310,045

8. Deferred Revenue

The amount of \$1,575 is for 2011 rent from the Salvation Army paid in advance.

9. Mortgage

The Church Extension Committee of the Ottawa Presbytery holds the mortgage on the church building. The interest rate is 3% and the mortgage is subject to annual review. A payment of \$10,000 was made on the mortgage in 2010. An amount of \$5,000 is budgeted for payment in 2011 subject to approval of the Church Extension Committee.

Barrhaven United Church  
Notes to Financial Statements  
For the Year Ended Dec 31, 2010

10. Cash Balance

The \$17,217 recorded does not include any designated amounts. The total amount is available for BUC operations. Not included in the balance is the “Instrument Fund” (donations designated towards purchase of musical equipment). To reduce bank charges the “Instrument Fund” is in the same bank account as BUC operations. Each balance appears as separate line items in financial reports. The “Instrument Fund” portion of the account (\$5,648) is not to be used for BUC operations.

11. Other Miscellaneous Revenue

This amount includes:

- GIC interest
- BNPH office equipment fee
- Church activities (ex. Photocopies, calendars)

12. Memorial Fund Bank Account

This account is for amounts donated to BUC in memory of family and friends. The Trustees manage the account and the Special Gifts committee handles ongoing administration, along with the Special Gifts Fund. Money in the account is not available for BUC operations. Full details on use and management of the Memorial Fund are in the Special Gifts Report, available at the church.

The Memorial Fund bank account includes \$13,272 in GICs, including accrued interest.

13. Minister – Hiring

An amount of \$2,517 was made to Metcalfe United Church (MUC) as reimbursement for the 3-month (October to December 2009) vacation prepaid by MUC to Reverend Melanson.

14. Budget Deficit

A budget deficit of \$14,316 is forecast for 2011. The deficit is covered by current cash balance (see note 10) and term deposits (see note 6).

Barrhaven United Church  
 Balance Sheet- Capital Reserve  
 as at December 31, 2010  
 (with comparative figures from 2009)

	2010	2009	Variance
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash	5,806	0	5,806
<b>Total Cash - Capital Reserve</b>	<b>5,806</b>	<b>0</b>	<b>5,806</b>
Term Deposits (Note 2)	46,795	0	46,795
<b>TOTAL CURRENT ASSETS</b>	<b>46,795</b>	<b>0</b>	<b>46,795</b>
<b>TOTAL ASSETS</b>	<u><b>52,601</b></u>	<u><b>0</b></u>	<u><b>52,601</b></u>
<b>LIABILITIES</b>			
<b>TOTAL LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUITY</b>			
Accumulated Equity	0	0	0
Current Earnings	52,601	0	52,601
<b>TOTAL EQUITY</b>	<b>52,601</b>	<b>0</b>	<b>52,601</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u><b>52,601</b></u>	<u><b>0</b></u>	<u><b>52,601</b></u>

Barrhaven United Church  
 Capital Reserve Fund  
 Statement of Revenue and Expenditure  
 as at December 31, 2010  
 (With projections to 2013)

	<b>Budget 2010</b>	<b>Actual 2010</b>	<b>Budget 2011</b>	<b>Forecast 2012</b>	<b>Forecast 2013</b>
<b>OPENING BALANCE - Note 1</b>	<b>32,491.95</b>	<b>32,491.95</b>	<b>52,601.04</b>	<b>38,676.04</b>	<b>51,976.04</b>
<b>REVENUE:</b>					
Fundraising campaign	50,000.00	65,109.09	36,175.00	33,000.00	
Transfer from General account	5,000.00	5,000.00			
<b>Total Available for Disposition</b>	<u>87,491.95</u>	<u>102,601.04</u>	<u>88,776.04</u>	<u>71,676.04</u>	<u>51,976.04</u>
<b>EXPENDITURE:</b>					
Roof - Note 4	52,670.00	50,000.00			
Kitchen counters - Note 4	2,000.00				
Admin wing floors - Note 4	3,835.00				
Stoves			2,000.00		
Projector and screen - Note 5	2,000.00		7,000.00		
Furnaces (5)				10,000.00	15,000.00
Lobby floor			1,100.00		
Parking lot			25,000.00		
Grand piano - Note 6			15,000.00		
Hall floor				3,200.00	
Dishwasher				3,500.00	
Refrigerator				3,000.00	
Roof - flat					25,000.00
<b>TOTAL EXPENDITURE</b>	<u>60,505.00</u>	<u>50,000.00</u>	<u>50,100.00</u>	<u>19,700.00</u>	<u>40,000.00</u>
<b>CARRY FORWARD</b>		<u><u>52,601.04</u></u>	<u><u>38,676.04</u></u>	<u><u>51,976.04</u></u>	<u><u>11,976.04</u></u>

Barrhaven United Church  
Notes to Capital Reserve Financial Statements  
For the Year Ended December 31, 2010

1. The opening balance for 2010 is determined by amounts set aside prior to the Capital Reserve Fundraising Campaign. The opening balance for 2010 is comprised of:

Cash In bank	\$101.72
Term deposits	\$32,390.23

2. The Board of Trustees for BUC holds a numbers of GICs as a capital reserve fund for the church building. Principal plus accrued interest was \$46,795.44 as of Dec. 31, 2010.

GIC Schedule

<u>Investment</u>	<u>Principal</u>	<u>Interest rate</u>	<u>Maturity Date</u>
1. Cashable GIC	\$20,000	4.10%	11 Jun 2011
2. Cashable GIC	\$25,500	0.75%	24 Nov 2011

3. Projections are the best estimate of the timing and cost of upcoming capital project expenditures. Actual timing and cost of the expenditures will be determined by the end of the useful life of the item to be replaced and the cost at that time.
4. A decision was made by Council to fund some of the projects from the general operating account that were budgeted to be funded from Capital Reserve in 2010. This will allow for a larger balance to be carried forward in Capital Reserve to cover unforeseen expenditures that may arise. These projects included:
  - Kitchen counters
  - A small portion of the roof expenditure
  - Replacement of admin floors
5. The screen that was budgeted in 2010 has been deferred to 2011.
6. The purchase of the grand piano budgeted in 2011 will be subsidized by the Instrument Fund that currently has a balance of \$5,468. A feasibility study to look at factors such as the capability of the floor to sustain the weight will be conducted before proceeding with the purchase.